

**Hovingham & St Hilda's, Ampleforth CE Primary Schools' Federation**  
**Minutes of the Extraordinary Full Governing Body**

**Tuesday 14<sup>th</sup> September 2021, Hovingham Primary School**

*[The Clerk attended the meeting using Microsoft Teams]*

**Present:**       **Kim Colenso** (Co-opted: EYFS)  
                       **Amy Kirk** (Staff)  
                       **James Pynn** (Head)  
                       **Jane Richardson** (Co-opted: SEND)  
                       **Jo Senior** (Co-opted: Interim Chair / Maths / Safeguarding /  
                       Communications)  
                       **Lucy Willshaw** (Foundation: Vision)  
                       **Liz Bassindale** (Associate member)

**In Attendance:**       **Carole Goodchild** (National Leader of Governance)  
                               **Laura Festa** (New Parent Governor)  
                               *L Festa will be working as a full governor on completion of DBS checks*  
                               **Helen Lowdell** (Clerk)

**Core Functions:**

*Ensuring clarity of vision, ethos and strategic direction*

*Holding the headteacher to account for the educational performance of the school and its pupils*

*Overseeing the financial performance of the school and making sure its money is well spent*

*Meeting started at 5.35pm*

Item	Minute	Action
FG/21/071	<b><u>Welcome</u></b> The Clerk welcomed governors.	
FG/21/072	<b><u>Apologies for absence</u></b> <ul style="list-style-type: none"> <li>• C Almond sent apologies due to work commitments</li> <li>• F Stander sent apologies due to family commitments</li> <li>• J Crabtree sent apologies</li> </ul> Governors consented to apologies and the meeting was quorate.	
FG/21/073	<b><u>Elections</u></b> J Senior put herself forward as Chair of Governors for a term of one year. J Senior left the meeting. After a brief discussion, Governors agreed to vote with a show of hands. <b>Decision:</b> J Senior was <b>unanimously elected</b> Chair of Governors. K Colenso and L Willshaw put themselves forward as Co Vice Chairs of Governors for a term of one year. K Colenso and L Willshaw left the meeting. Governors held a brief discussion. <b>Decision:</b> K Colenso and L Willshaw were <b>unanimously elected</b> Co Vice Chair of Governors.	

*Meeting ended at 5.45 pm*