



**Hovingham & St Hilda's
CE (VC) Primary Schools
Federation**

Headteacher Mr J. Pynn MA NPQH



December 2020

Bad Weather Action Plan

In the event that the school is closed, or has to amend its start and finish times due to poor weather conditions we will take the following actions -

- A text message and email will be sent to all parents. This is the quickest and easiest way for us to get a message to everyone. Please ensure that you update the school office of any changes to mobile numbers / email addresses.
- A notice will be posted on the front page of the school website -
- www.hovingham.n-yorks.sch.uk If you have the website saved as a favourite please ensure you refresh your browser regularly to get the most up to date information.
- Announcements will be made via BBC Radio York (and details posted on their website) This is quite an unreliable method and I would therefore strongly urge you to check texts, emails and the school website.

Should bad weather occur once the children have arrived at school, then we will not send them home without first making sure there is somewhere safe for them to go.

- In the first instance we will send a text/email message and put a notice on the school website that the school is closing.
- We will telephone you if necessary to confirm details.
- If you are concerned about the weather conditions where you are and your ability to get to school to collect your child/ren then please contact the school as soon as possible.

Yours sincerely

James Pynn
Headteacher

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