



**Hovingham  
CE (VC) Primary School**

**Admissions Policy**

We offer a very warm welcome both to children who start their school lives with us and to those who join us later in their primary education.

The Local Authority has responsibility for admitting children to individual schools. They ask parents to express a preference for the schools in which they wish their children to be educated. Wherever possible those preferences are met, unless to do so “would prejudice the provision of efficient education or the efficient use of resources” (Education Act 1996).

Our Published Admission Number (PAN) to the reception group is 8. Where this number is exceeded the priorities for admission are in accordance with North Yorkshire’s Admissions criteria:

ORDER OF PRIORITY	Notes:
<b><u>Priority Group 1:</u></b> Children and young people in Public Care for whom the school has been expressed as a preference	<i>This applies to all looked-after children, including those who are in the care of another local authority.</i>
<b><u>Priority Group 2:</u></b> Children the Authority believes have special social or medical reasons for admission.	<i>We will only consider in this category if they are supported by a recommendation from a doctor, social worker or other appropriate professional which sets out the particular reason(s) why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend</i>

	<i>another school.</i>
<p><b><u>Priority Group 3:</u></b></p> <p>Children living within the normal area of the school.</p>	<p><i>Please see the catchment map on page 3. (includes Hovingham, Scakleton, Coulton, Stonegrave and Fryton)</i></p>
<p><b><u>Priority Group 4:</u></b></p> <p>Children living outside the normal area of the school.</p>	

Children in higher priority groups will be offered places ahead of those in lower priority groups. All applications within each priority group will be considered equally.

If there are not enough places for all the children in one of these priority groups, priority will be given firstly to those with a sibling at the school at the beginning of the year in question, and then to those living nearest the school. (All distance measurements are based on the nearest route recognized by the County Councils electronic mapping system from a child's home address to school.)

Parents needing more details of these arrangements, including the right to appeal, should contact the Area Education Office.

Enquiries concerning Admissions, Transport, and Free School Meals should be made to the *Children and Young Peoples Services (CYPS)* in Harrogate:

CPYS, re Admissions- Transport or School Meals,  
 Jesmond House,  
 31-33 Victoria Avenue,  
 Harrogate,  
 HG1 5QE  
 Tel: 01609 533679

[www.northyorks.gov.uk/admissions](http://www.northyorks.gov.uk/admissions)

At Hovingham Church of England VC Primary School children are admitted in September each year. Children whose fifth birthday falls between 1st September and the last day of August can start school at the beginning of the Autumn Term. However parents are not obliged to send their children to school until after their fifth birthday and can exercise this right, if they wish.

In order to make the transition from home to school as happy as possible, the children start school on a part-time basis. For the first two weeks they can attend school for a half-session only each day, including lunchtimes. Children will attend both morning and afternoon sessions during this induction period, so that they can experience the full range of the curriculum. At the end of this two week induction period, children will normally start full-time education, unless the parents and staff feel that a further period of part-time education would benefit the child. If the children settle very quickly, parents and staff may decide that it is appropriate to shorten the induction period.

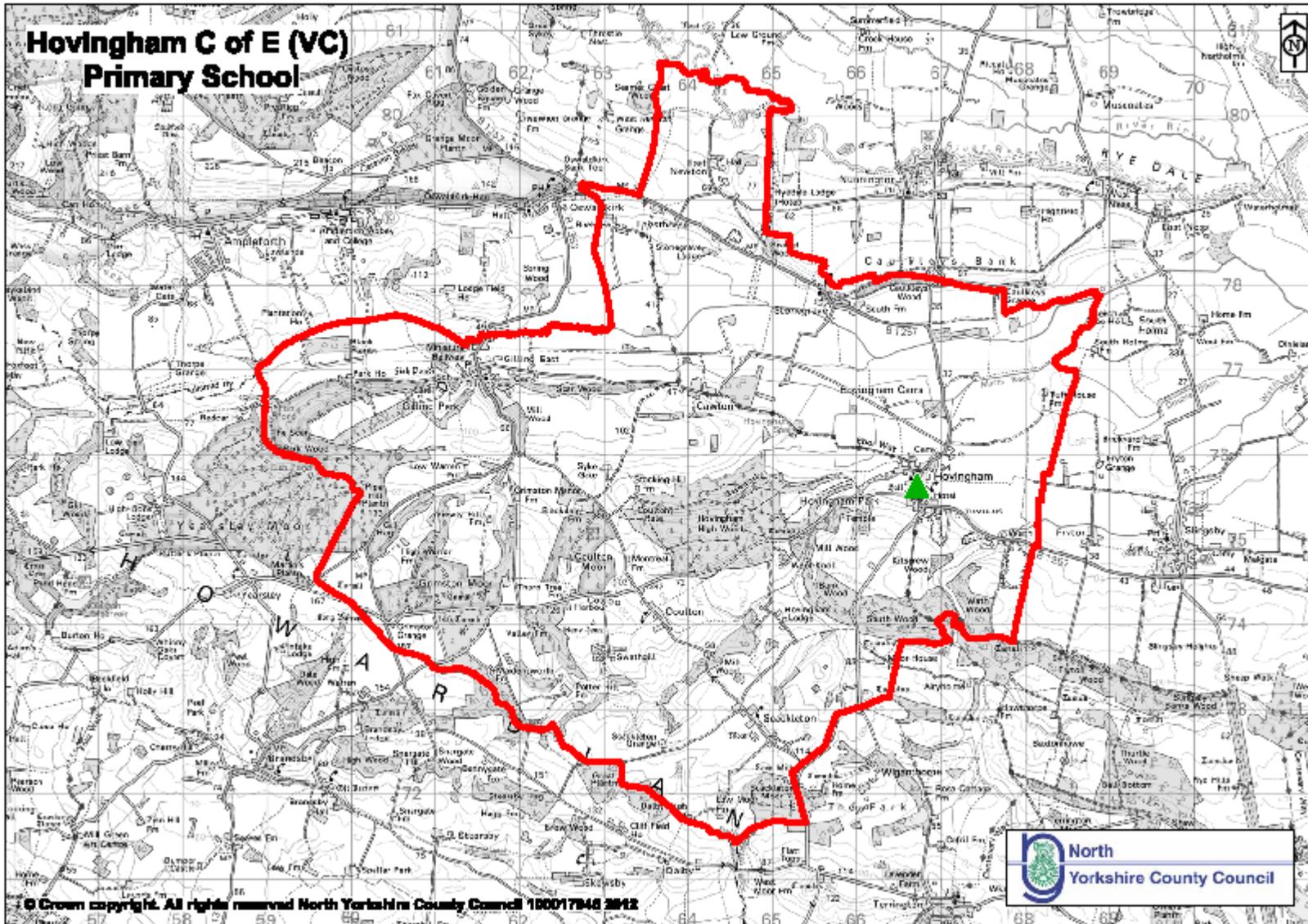
Children will be offered three afternoon visits, one of which will include a lunchtime visit, prior to starting school, so that they can experience the routine of school life and have the opportunity to meet their class teachers and the other children in the class.

Signed.....

Reviewed October 2015 (No changes made JP)

Date of next review: October 2016

# Hovingham C of E (VC) Primary School



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